### Parks Board Agenda Monday, November 1st, 2021 6:30 p.m. – City Hall

- 1. Approve Claims/Minutes from October 2021
- 2. Golf Pro Report
- 3. Campground attendant report
- 4. Program Coordinator Report
- 5. Park Director Report

Next Regular Meeting Monday, December 6th, 2021 6:30 p.m. – City Hall

Parks Board Agenda 11/1/2021

### Accounts Payable Register

Date: 10/25/2021 03:00:54 PM

APVREGISTER.FRX

APV Register Batch - PARK CLAIMS 11/01/2021
All History
Grouped By APV Number
Ordered By APV Number

DATE	APV#	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT CH	CHECK AMOUNT CHECK # DATE	MEMORANDUM
**APV Number 40592	er 40592							•	
10/25/2021	40592	DOUGLAS DEAN BUCKLER		204020315.000	PARK CAMPGROUND ATTENDANT	CAMPGROUND ATTENDANT	1100.00	54544 11/01/2021	
SubTotal APV Number 40592	V Number	40592					1100.00		4444
**APV Number 40593	er 40593								
10/25/2021	40593	BURRIS ELECTRIC SUPPLY		215028232.000	PK NRO REPAIR & MAINTENANCE	LED BULBS/BROWN GYM	12.00	54545 11/01/2021	
10/25/2021	40593	BURRIS ELECTRIC SUPPLY		204020232.000	PARK REPAIRS & PARTS	PARTS/SGC	219.67	54545 11/01/2021	
10/25/2021	40593	BURRIS ELECTRIC SUPPLY		204020232.000	PARK REPAIRS & PARTS	TANK LEVER/BIC R R	7.90	54545 11/01/2021	
10/25/2021	40593	BURRIS ELECTRIC SUPPLY		204020232.000	PARK REPAIRS & PARTS	PARTS/COMFORT STATION	9.00	54545 11/01/2021	
10/25/2021	40593	BURRIS ELECTRIC SUPPLY		204020232.000	PARK REPAIRS & PARTS	PARTS/SGC	55.22	54545 11/01/2021	
SubTotal APV Number 40593	V Number	40593					303.79		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
**APV Number 40594	er 40594								
10/25/2021	40594	CINTAS 302		204020221.000	PARK JANITORIAL SUPPLIES CLEANING SUPPLIES/ALL PARKS	S CLEANING SUPPLIES/ALL PARKS	35.00	54546 11/01/2021	
10/25/2021	40594	CINTAS 302		204020221.000	PARK JANITORIAL SUPPLIES	S CLEANING SUPPLIES/ALL PARKS	314.08	54546 11/01/2021	
10/25/2021	40594	CINTAS 302		204020221.000	PARK JANITORIAL SUPPLIES	S CLEANING SUPPLIES/ALL PARKS	43.32	54546 11/01/2021	
10/25/2021	40594	CINTAS 302		204020221.000	PARK JANITORIAL SUPPLIES CLEANING SUPPLIES/ALL PARKS	S CLEANING SUPPLIES/ALL PARKS	94.12	54546 11/01/2021	
SubTotal APV Number 40594	V Number	40594					486.52		
**APV Number 40595	er 40595								
10/25/2021	40595	SARA CRAFTON		204020500.000	PARK REFUND	CAMP FEE REFUND	134.40	54547 11/01/2021	
SubTotal APV Number 40595	V Number	40595					134.40		

### Accounts Payable Register

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SubTotal APV Number 40601 \*\*APV Number 40601 \*\*APV Number 40600 SubTotal APV Number 40599 SubTotal APV Number 40597 \*\*APV Number 40597 SubTotal APV Number 40600 \*\*APV Number 40599 SubTotal APV Number 40598 \*\*APV Number 40598 SubTotal APV Number 40596 \*\*APV Number 40596 DATE 10/25/2021 40599 10/25/2021 40601 10/25/2021 10/25/2021 10/25/2021 10/25/2021 10/25/2021 40596 40600 40597 40598 40598 IPRA DARLENE JEFFRIES **KOORSEN FIRE & SAFETY** INDUSTRIAL SUPPLY COMPANY FARRELL AUTOMOTIVE GROUP INC SHEREE HAMILTON NAME OF PAYEE INDUSTRIAL SUPPLY COMPANY P0 # 215028245.000 204020172.000 PARK TRAINING & TRAVEL 204020221.000 204020221.000 204020232.000 PARK REPAIRS & PARTS APPROP# 204020500.000 204020500.000 PARK REFUND PARK REFUND PARK JANITORIAL SUPPLIES CLEANING SUPPLIES/ALL
PARKS PARK JANITORIAL SUPPLIES CLEANING SUPPLIES/ALL PARKS PK NRO MISCELLANEOUS SUPPLIES **APPROPRIATION** 2021 CONF REG/MATT WOOLARD LAMP ASY/TK 6006 ANNUAL SERVICE INSPECTION/BROWN GYM **CAMP FEE REFUND** CAMP FEE REFUND DESCRIPTION CHECK # DATE 315.00 243.50 170.00 134.40 315.00 228.60 192.00 134.40 170.00 192.00 50.40 14.90 50.40 54549 11/01/2021 54552 11/01/2021 54548 11/01/2021 54553 11/01/2021 54551 11/01/2021 54550 11/01/2021 54550 11/01/2021 MEMORANDUM

<sup>\*\*</sup>APV Number 40602

### Accounts Payable Register

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DATE APV#	NAME OF PAYEE PO#	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT C	CHECK AMOUNT CHECK # DATE	MEMORANDUM
10/25/2021 40602	MADISON CHEMICAL COMPANY	204020244.000	PARK CHEMICALS	CHEMICALS FOR TENNIS	31.25	54554 11/01/2021	
SubTotal APV Number 40602	ber 40602	1			31.25		
**APV Number 40603	)3						-
10/25/2021 40603	DAVE MATNEY	204020500.000	PARK REFUND	CAMP FEE REFUND	151.20	54555 11/01/2021	
SubTotal APV Number 40603	ber 40603	ı			151.20		and the state of t
**APV Number 40604	)4						
10/25/2021 40604	MEADE EQUIPMENT, LLC	204020232.000	PARK REPAIRS & PARTS	CLAMP & FREIGHT/SGC	25.23	54556 11/01/2021	
SubTotal APV Number 40604	ber 40604			The second secon	25.23		The second secon
**APV Number 40605	)5						
10/25/2021 40605	METRONET	204020324.000	PARK TELEPHONE	INTERNET & PHONE/SGC	290.06	54557 11/01/2021	
SubTotal APV Number 40605	ber 40605				290.06		
**APV Number 40606	)6	·					
10/25/2021 40606	CATHERINE NESTRICK	204020500.000	PARK REFUND	CAMP FEE REFUND	102.00	54558 11/01/2021	
SubTotal APV Number 40606	ber 40606				102.00		
**APV Number 40607	37						
10/25/2021 40607	NICK NOLAN	215028500.000	PK NRO REFUND	FLAG FOOTBALL FEE REFUND	50.00	54559 11/01/2021	
SubTotal APV Number 40607	ber 40607				50.00	n) Project of Control	
**APV Number 40608	38						
10/25/2021 40608	NUGENT SAND COMPANY	204020233.000	PARK SAND & GRAVEL	SAND/SGC	733.00	54560 11/01/2021	
SubTotal APV Number 40608	ber 40608				733.00		

\*\*APV Number 40609

**Accounts Payable Register** 

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APVREGISTER.FRX

DATE FILED APV#	NAME OF PAYEE P	PO# APPROP#	APPROPRIATION	DESCRIPTION	AMOUNT CH	CHECK AMOUNT CHECK #DATE	MEMORANDUM
10/25/2021 40609	THE OFFICE SHOP	204020362.000	PARK EQUIPMENT	OFFICE SUPPLIES	16.62	54561 11/01/2021	
SubTotal APV Number 40609	40609				16.62		
**APV Number 40610						•	
10/25/2021 40610	PRECISION LASER GRAPHICS	236311236,000	SENIOR CITIZEN FUND	ENGRAVING ON PLAQUE	10.00	54562 11/01/2021	\$
SubTotal APV Number 40610	40610				10.00	· management adjustment of the contract of the	der seinen beime bereit entstell mögete abjeste
**APV Number 40611							
10/25/2021 40611	PROFESSIONAL GOLFCAR CORP	204020378.000	PARK GOLF CART LEASE / PURCHASE	GOLF CART BATTERIES	10781.60	54563 11/01/2021	
10/25/2021 40611	PROFESSIONAL GOLFCAR CORP	204020226.000	PARK GOLF CART BATTERIES	GOLF CART BATTERIES	2000.00	54563 11/01/2021	
SubTotal APV Number 40611	40611				12781.60		
**APV Number 40612							
10/25/2021 40612	REDEXIM TURF PRODUCTS	204020232.000	PARK REPAIRS & PARTS	MOUNT/SGC	269,94	54564 11/01/2021	
SubTotal APV Number 40612	40612				269.94	mingree destricts definition — manufactures	
**APV Number 40613							
10/25/2021 40613	STARLA ROSS	204020500.000	PARK REFUND	CAMP FEE REFUND	44.80	54565 11/01/2021	
SubTotal APV Number 40613	40613				44.80		
**APV Number 40614							
10/25/2021 40614	BRENT SPRY	204020212.000	PARK STATIONARY & PRINTING	PHOTOS FOR SGC WEBSITE	150.00	54566 11/01/2021	
Sub lotal APV Number 40614	40614				150.00		
**APV Number 40615					TO THE PROPERTY OF THE PROPERT		
10/25/2021 40615	TERRY'S HEATING & COOLING	215028245.000	PK NRO MISCELLANEOUS	A/C REPAIRS AT BROWN GYM	74.00	54567 11/01/2021	

SUPPLIES

### Accounts Payable Register

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DATE FILED APV#	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT C	CHECK AMOUNT CHECK # DATE	MEMORANDUM
SubTotal APV Number 40615	0615					74.00		
**APV Number 40616								
10/25/2021 40616	TROYER FOODS, INC		215028246.000	PK NRO FOOD & DRINK	FOOD/SGC CONCESSION	181.53	54568 11/01/2021	
10/25/2021 40616	TROYER FOODS, INC		215028246.000	PK NRO FOOD & DRINK	FOOD/SGC CONCESSION	286.31	54568 11/01/2021	
SubTotal APV Number 40616	0616					467.84		
**APV Number 40617								
10/25/2021 40617	WALLER'S METER, INC.		204020232.000	PARK REPAIRS & PARTS	REPAIR PARTS/SGC	2.54	54569 11/01/2021	
10/25/2021 40617	WALLER'S METER, INC.		204020232.000	PARK REPAIRS & PARTS	REPAIR PARTS/SGC	39.02	54569 11/01/2021	
SubTotal APV Number 40617	0617				manner dans de la concession de la conce	41.56	- Andrew Predicts White Transport	
**APV Number 40618								
10/25/2021 40618	MATTHEW WHEAT		204020500.000	PARK REFUND	CAMP FEE REFUND	89.60	54570 11/01/2021	
SubTotal APV Number 40618	0618					89.60		
*** GRAND TOTAL ***						18458.71		

# ACCOUNTS PAYABLE VOUCHER

City Form No. 201 (Rev. 1995)

## CITY OF MADISON, INDIANA

hour, number of units, price per unit, etc. An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per

Date_	Date	were (				6/30/21			in 1 RA	
I hereby cer	October 12,	I hereby cer ordered and re				/21	Invoice Date		RATIO 101 S. Pennsylvania Street Indianapolis, IN 46204	
tify that the attached in the stracked in the	, 20 21 _	I hereby certify that the attached i were ordered and received except				21016.000-31175	Invoice Number		/ania Street 46204	Payee
nvoice(s), or bill(s), is (are) true and co		nvoice(s), or bill(s), is (are) true and co	ter te	Submitted to		5-year Parks Master Plan	(or note at			ee
I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.	Signature	I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made dered and received except	agnest	SPW 10 1821			Description (or note attached invoice(s) or bill(s))	Due Date	Terms	Purchase Order No.
-11-10-1.6.	Title	n for which charge is made				5,000.00	Amount			

Clerk - Treasurer

ACH: Account # 1624360 ABA Routing # 074006674 National Bank of Indianapolis or remit to: RATIO 101 S Pennsylvania Street Indianapolis, IN 46204



June 30, 2021

Invoice No

21016.000 - 31175

Invoice Amount:

\$5,000.00

Bob Courtney Mayor City of Madison, IN Department of Public Works 101 West Main Street Madison, IN 47250

**RATIO Project** 

21016.000

0PD

Madison Parks Master Plan

**Professional Services** 

Section

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Parks Master Plan Design Support Service

Fee

Phase Name	Phase Fee %	Complete	Earned Fee	Prior Fee	Current Fee
5-Year Parks Master Plan	20,000.00	25.00	5,000.00	0.00	5,000.00
Total Fee	20,000.00		5,000.00	0.00	5,000.00
	Fee				5,000.00
		Т	otal this Section		\$5,000.00
		T	otal this Invoice		\$5,000.00

<sup>%</sup> Complete includes Design Services for Jaycee Park

### PARKS BOARD MINUTES

Monday, October 4, 2021 6:30 p.m. – City Hall

The City of Madison Parks Board held its monthly meeting this 4<sup>th</sup> day of October 2021 at 6:30 p.m. in City Hall. The meeting was called to order by Parks Board President Gayle Spaulding. Other Board members in attendance were Tim Whitaker and Zac Laughlin.

Also in attendance were: Parks Director, Matthew Woolard, Golf Pro, Roger Gallatin, Park's Executive Assistant, Kim Eaglin, Program Coordinator, Chad Ison and Campground attendant, Doug Buckler.

### **Approval of Minutes**

Tim made a motion to accept the minutes from the September meeting as distributed and also the claims as presented. Zac seconded the motion, all approved. Motion carried.

### Golf Report

Roger reported events in the past month were a success including Madison Baseball and Arvin Sango Corp outings. He's hoping they will come back regularly in the future. Roger informed the Board he had a meeting with Indiana PGA about First Tee of Indiana. This group enables Roger to reach out to area schools and train PE teachers in basic fundamentals of golf. He next asked the Board if he could vary the Pro Shop hours according to weather and the time of the year. The Board agreed. Gayle asked about the lack of golf carts. Matt informed the Board that we are having a supply chain problem with getting in batteries. We are supposed to receive enough batteries for 10-15 carts in the next few weeks.

Matt read the campground attendant contract for 2022. Tim made a motion to approve the contract as presented. Seconded by Zach. All approved. Motion carried.

Matt next spoke about problems we are having at the campground making reservations. It is not user friendly. He has been researching companies and speaking to other campgrounds. He likes Astra which has Reserve America. Doug spoke of lots of experience with them. They are very user friendly. Tim made a motion to go with Astra- Reserve America as presented. Zac seconded the motion. All approved. Motion carried.

### Program Coordinator's Report

Chad gave the board updates on all of our leagues and Park activities. Flag Football has just finished. We had 45 children this year. Post season playoffs for tackle football will begin 10/16. Our youth volleyball is underway. We had 58 children sign up. Registration for adult flag football is ongoing. We are also hosting a kickball tournament Saturday, October 23 at Kiwanis. The fee is \$10 per team. This event is open to all ages.

Chad presented the Board a list of ideas for programming for 2022. The list included seniors, adults and youth. Gayle complimented Chad on his ideas and asked about bringing back tennis. Tim suggested we contact Dennis Munier.

### **Director Report**

Matt gave his monthly report. The campground reservations are up 137 from August. Our Halloween event is scheduled for October 30<sup>th</sup>. Sunrise Golf Course has hired a new cook. The grill is serving breakfast and lunches for now. CABA fall baseball leagues at Rucker have been a success so far. The 18u is finishing up this weekend. They have played the last 6 weekends.

The Senior center is open now Monday- Thursday from 10am- 3pm. Their first Senior dance is Friday, October 29<sup>th</sup>. We have brought back the Senior Craft Show. It will be December 4<sup>th</sup> from noon to 6pm.

Pickleball has expanded their hours at the gym from 10am-1pm, Monday-Friday.

### **Public Comment**

Julie Thevenow spoke next. She listed several ideas for events in the pool. The Board thanked her for all of her ideas.

With no additional business, Zac made a motion to adjourn. Tim seconded the motion, all approved. Meeting adjourned.

The next meeting is Monday, November 1st @ 6:30pm in city hall.

### Madison City Parks & Rec. Board Meeting Monday Nov. 1<sup>st</sup>, 2021 – 6:30 PM

- 1. Rounds and revenue report; I will defer to Matt Woolard I do believe that the rounds count is below what is stated due to golfers teeing off without checking in.
- 2. Sunrise Grill
  - a. Open for Business Need to adjust portion sizes in order to hit a preferred price points
  - b. Equipping the counter to provide more "Grab & Go" menu items. ie: hotdog roller and mini fridge for self serve cold sandwiches.
  - Need to hire more cooks in order to keep more regular hours of operation
  - d. Course closure for Jan. & Feb.???? Q & A
- 3. Rates, Memberships and Winter Rates.
  - a. Bring up discussions from the Golf Board Comm.
    - i. The golf board recommended a \$25 weekday rate and \$28 weekend rate to begin on 11/7/21
- 4. Winter projects for the pro shop
  - a. Marketing pamphlets in all hotel lobbies in town
  - b. Develop some stay and play packages with some local hotels
  - c. Training for First Tee of Indiana, New chapter to start in Madison
  - d. Recruiting League play and Sunrise Tournament series
  - e. History of Sunrise research for Website
- 5. Questions and or Concerns?

### **Campground Attendant Report**

- 1. Thank Board for a great year.
- Items needing attention: (pictures)
   Bath House is in really bad shape/ Electrical work inside & out
   Steps of some kind are needed for slope from campground to parking
- 3. Reserve America will help our reservations a lot making them more user friendly.
- 4. Looking forward to 2022 and many more!!

<sup>\*\*</sup>Matt will give total campers for the year & income

### **November Parks Board Programming Report**

### **General Programming**

Our final draft of the Programming Guide for 2022 has been completed. We will review that momentarily. During the winter months we will make this guide into an appealing tri-fold and hand them out to local business to hand out to the masses. We will post it on our facebook pages as well.

### Senior Programming

We had our first senior dance of the year at the Brown Gym last Friday, October 29<sup>th</sup>. Music was played by Gary Hewitt's band, the Band of Brothers. Gary did a great job in coordinating with us on what materials he needed to ensure the event's success. I am excited for our senior citizens to participate in the upcoming senior dances. The next dance will be this Friday, November 5<sup>th</sup>.

### **Youth Programming**

### -Tackle Football

Our 3<sup>rd</sup>/4<sup>th</sup> grade team has finished their season for the year. They ended up finishing in 5<sup>th</sup> place out of 12 teams. Our 5<sup>th</sup>/6<sup>th</sup> grade team is looking to make it to the League Championship. They take on Floyd Central this Sunday at 3PM.

### -Youth Volleyball

Our youth volleyball program has a week and a half left of their season. All seven of the teams in our league have been doing very well and our participants seem to be having a blast at all of the games. Champions and Runner-Ups will be posted in the paper and recognized by the local radio stations once we have those results.

### Matthew Woolard

### **Director of Parks & Recreation**

(812) 265-8308

Email: parksdirector@madison-in.gov

Friday, October 29, 2021



101 W Main Street Madison, Indiana 47250-3775

Parks Board Report:

### City Campground:

477 reservations this month (-22 from September). Income during October was \$3,055. The campground's final day is Oct 31<sup>st</sup>, as such I will put together the financials and present it at the meeting on Nov 1<sup>st</sup>.

Halloween event is coming up October 30<sup>th</sup>. This is in coordination with the City's Halloween festival. I am hearing all sorts of excitement from our campground host and guests.

Campground software: I am working with our new campground software to get everything filled out and set up. We will begin training on it within the next few weeks. I will provide a demo at either Dec or Jan's meeting.

### **Sunrise Golf Course:**

Revenue update: green fees \$6,653, cart rentals \$5,669 concessions \$2,377.71.

Rounds played: 1,140 rounds played. Season pass rounds 754 (66%), paid rounds 386 (34%).

Staffing: Hired 1 maintenance position, Brittany Goldsworthy. She has experience as a chemical spray tech, irrigation tech, and superintendent. She began work on 10/25.

General: Batteries arrived and have been installed. Of our fleet of 35 golf carts only 10 have been replaced in 2019. We got through another 13 this month and will finish the remaining ones in Q1 of 2022.

*Reception*: Looking like this will take place November 9<sup>th</sup> at 3 p.m. at the club house. This reception will be for Roger, Ryan, and Jordan and to show people the improved club house/kitchen. All are welcome to attend.

### **Crystal Beach Pool:**

We held a groundbreaking ceremony on 10/25 which saw 33 people in attendance. Work has already begun on the interior of the pool house and will begin on the exterior soon. The expectation is still to open prior to Memorial Day 2022.

### Senior Center:

Open Monday-Thursday 10 a.m. -3 p.m. Senior dances begin on Friday Oct  $29^{th}$  at 6:30 p.m, \$5 admission. We will be advertising the schedule for the remainder of the year on the radio, paper, and across our social media platforms. Gary Hewitt has done an excellent job in recruiting bands to come perform for our seniors and we are looking forward at bringing this back.

### PARKS DEPARTMENT MATTHEW WOOLARD

### **Craft Show:**

We are hosting the Christmas craft show on December 4<sup>th</sup> from 12 p.m. – 6 p.m. at the Broadway fountain. Vendor registration is currently open, we have 8 registered at this time.

### Parks/RecDesk:

Dog Park: 162 season pass holders (+3 from August).

John Paul Park: Work is nearly finished on the fencing at JPP. As a reminder, they are fixing the fencing down both base paths and the 8ft fencing in the outfield, all with a higher grade of material that should be more durable.

*Brown Gym:* Cooler went out at the gym. Kim has reached out to 5 different companies for quotes, the only one we have received so far is \$42,000.

Skatepark: Hannah Mahoney and I met with a group of avid skaters, led by Taylor Brinson. Taylor reached out to me about improvements at the skatepark and how they could help. These three young men did diligent research and came prepared with not only the issues, but possible solutions. They have already started up a fundraiser campaign and got me in touch with a company who works all throughout the Midwest on skatepark designs and construction. We were blown away by these young men's preparation and enthusiasm and will continue to work with them throughout this process. The skatepark does need updated and this would be a great project for our master plan due in January.

Staffing: Keith Lethermon's last day with our department with be November 15<sup>th</sup>. He will be transitioning to the water department. Keith has been with the parks since June of 1997 and is the reason we a quality and safe pool each year and a beautiful fountain. He's done everything imaginable with this department and the Parks are grateful for his years of service.

Park Call Log: Began this initiative on 8/24 to gain a better understanding of what people were calling into the parks to ask. By understanding where we are falling short, we can better target our marketing to make sure the message is clear enough and reaching enough people.

- 8/24 9/30: 80 calls (3.5 per day), 48% campground cancellation, moving sites, or question. 32% programming question. 15% other (golf course, weddings, tables, sales), and 5% dog park.
- 10/1-10/27: 30 calls (2.7 per day), 40% campground, 30% other (golf course, weddings, craft, sales), 27% programming, 3% dog park.

### IPRA/NRPA:

Chad will be attending the Indiana Park & Recreation conference in Munice next week.

As a reminder, our department still has access to an online database through the end of the year that has tons of information and educational seminars over all things parks related. Chad and I will be watching each of these virtual ones and while none are pertaining particularly to "park commissioners", you may find the information helpful in your position and inspire ideas. If interested follow these steps. 1. Go to <a href="https://www.nrpa.org/conference/about/resources-handouts-2021/">https://www.nrpa.org/conference/about/resources-handouts-2021/</a>. 2. Click on the green "virtual platform". 3. ID: <a href="mailto:parksdirector@madison-in.gov">parksdirector@madison-in.gov</a> Password: Madison14

### Kim Eaglin

From:

Kathy Crafton < kcrafton1@gmail.com>

Sent:

Friday, October 22, 2021 4:27 PM

To:

Bob G. Courtney; Tammy Acosta; Matt Woolard; Roger Gallatin; Kenton Williams;

zaclaughlin@yahoo.com; keaglin@cinergymetro.net; Kim Eaglin

**Subject:** 

Minutes

Tuesday, October 12 5:30

### Attendees:

Matt Woolard, Roger Gallatin, Kenton Williams, Zac Laughlin, Karl Eaglin, Kathy Crafton, Brandon Lee and four public attendees (Gabe H., Russell B., Rory R., and Corey M.)

### Kenton-motion to begin

### Karl-seconded

- -Roger reported the number of batteries that arrived and Brandon reported how many were still needed.
- -Friends of Sunrise are getting three bids on repairs on the bridges on #1 and #18. They're estimating it will cost between \$3,000-\$5,000. Brandon said the bridges on #9 and #10 are also well overdue.
- -Winter rates were discussed and Karl made a motion that weekdays would cost \$25 and weekends would cost \$28.

These rates will begin on November 7 and end on March 13 (Savings Daylight time). Kathy seconded.

- -A discussion on lower rates after aerifying the greens was tabled.
- -Rates will remain the same for the 2022-2023 season.
- -Matt reported that there has been a nice increase with outside (non-members) play this season.
- -Karl requested additional help from the DOC. Matt does not believe this will come to fruition. He is in the process of interviewing for an extra maintenance position. Kenton said that Shirley K. would be an excellent contact for additional help. Rory added that there are several golfers who would be happy to volunteer some time. A discussion followed with both regular and public attendees.
- -A discussion regarding fixing the issues with the pond on #6 followed.
- -Thank you to our public attendees for their suggestions, concern and time.
- -Kenton made a motion to adjourn. Zac seconded.

Respectfully submitted,

Kathy Crafton

Sent from my iPhone

Date: 11/01/2021 09:14:16 AM

APPRACCOUNTS.FRX

Installed by the CITY OF MADISON-2014

### **Appropriation Report**

Appropriation 204020109.000 Thru 204020600.000 Check Date From 11/01/2021 Thru 11/30/2021 Grouped By Fund, Department Ordered By Appropriation

\*\*Fund 204 APPROP 204020109.000 PARK COMMISSIONERS FEES \*\*Department 020 204020221.000 PARK JANITORIAL SUPPLIES 204020161.000 PARK FICA & PERF 204020131.000 PARK LONGEVITY 204020127.000 PARK MAINTENANCE 204020111.000 PARK DIRECTOR 204020244.000 PARK CHEMICALS 204020242.000 PARK SMALL TOOLS HARDWARE 204020233.000 PARK SAND & GRAVEL 204020232.000 PARK REPAIRS & PARTS 204020226.000 PARK GOLF CART BATTERIES 204020225.000 PARK MEDICAL SUPPLIES 204020223.000 PARK OIL 204020172.000 PARK TRAINING & TRAVEL 204020166.000 PARK EMPLOYEE HEALTH CLINIC 204020162.000 PARK EMPLOYEE INSURANCE 204020126.000 PARK SENIOR COORDINATOR 204020124.000 PARK GOLF PRO 204020122.000 PARK TEMP. SEASONAL 204020118.000 PARK PART TIME & SEASONAL 204020113.000 PARK FULL TIME EMPLOYEES 204020112.000 PARK ADMINISTRATIVE 204020235.000 PARK CONCRETE & DIRT 204020231.000 PARK BUILDINGS 204020224.000 PARK TIRES & TUBES 204020222.000 PARK GAS & FUEL 204020212.000 PARK STATIONARY & PRINTING 204020173.000 PARK UNIFORMS 204020165.000 PARK GROUP INSURANCE HRA 204020163.000 PARK UNEMPLOYMENT 204020125.000 PARK ASSISTANT TITLE FORWARDED 0.00 CURRENT TRANSFRD 202000.00 110000.00 333125.00 110000.00 18000.00 16000.00 46200.00 18962.00 57225.00 85000.00 30000.00 11000.00 30750.00 44895.00 1200.00 2400.00 6200.00 9000.00 6000.00 2500.00 2000.00 4500.00 2000.00 1500.00 2300.00 4600.00 400.00 600.00 750.00 0.00 -6102.25 -1195.54 6102.25 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 ADDL/ADJ 0.00 ENCUM 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 EXP-MTD 2000.00 315.00 733.00 798.52 730.02 150.00 198.89 0.00 EXP-YTD 129672.53 239287.33 10350.00 11117.67 92219.96 14699.49 86433.39 20000.00 33237.26 42396.30 77235.08 17836.90 15691.89 2871.37 1188.49 1051.77 3375.10 6102.25 1200.00 4148.80 2000.00 1025.61 1229.88 7820.90 488.36 206.00 692.98 57.48 0.00 LIQ NOT EXP FWD 0.00 UNENCUM 93837.67 12163.10 5650.00 72327.47 23566.61 -5117.67 10750.00 11657.74 11677.79 11000.00 2824.90 7629.61 1179.10 1348.23 4262.51 2011.64 2308.11 1274.39 1728.63 3803.70 7764.92 -438.49 351.20 210.01 770.12 194.00 807.02 542.52 0.00 0.00 UNEXPEND 72327.47 10750.00 11657.74 11677.79 93837.67 11000.00 23566.61 -5117.67 5650.00 1348.23 2011.64 12163.10 2308.11 1274.39 -438.49 2824.90 3803.70 4262.51 7629.61 1179.10 1728.63 7764.92 210.01 770.12 351.20 807.02 542.52 194.00 0.00 100.00% -58.46% 35.31% LEFT 13.10% 55.40% 37.57% 21.42% 34.95% 13.33% 53.80% 56.17% 35.80% 45.56% -85.29% 25.96% 28.16% 22.47% 38.50% 40.54% 90.42% 12.82% 80.46% 48.50% 8.23% 0.00% 11.23% 0.00% 0.00% 7.80% 9.13% 9.11%

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### **Appropriation Report**

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19.06%	299410.07	299410.07	0.00	1271376.93	21839.07	0.00	0.00	0.00	1570787.00	0.00	*** GRAND TOTAL ***
19.06%	299410.07	299410.07	0.00	1271376.93	21839.07	0.00	0.00	0.00	1570787.00	0.00	SubTotal Fund 204
19.06%	299410.07	299410.07	0.00	1271376.93	21839.07	0.00	0.00	0.00	1570787.00	0.00	SubTotal Department 020
*** **0/0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204020600.000 PARK UNAPPROPRIATED
***.**%	-6139.50	-6139.50	0.00	6139.50	0.00	0.00	0.00	0.00	0.00	0.00	204020591.000 PARK INNKEEPERS TAX
*** **%	-8465.53	-8465.53	0.00	8465.53	0.00	0.00	0.00	0.00	0.00	0.00	204020590.000 PARK SALES TAX
*** **%	-14108.80	-14108.80	0.00	14108.80	818.80	0.00	0.00	0.00	0.00	0.00	204020500.000 PARK REFUND
92.00%	4600.00	4600.00	0.00	400.00	0.00	0.00	0.00	0.00	5000.00	0.00	204020441.000 PARK MOTOR &
0.00%	0.00	0.00	0.00	9000.00	0.00	0.00	0.00	0.00	9000.00	0.00	204020432.000 PARK TREES PLANTING &
3.12%	705.91	705.91	0.00	21874.09	0.00	0.00	0.00	0.00	22580.00	0.00	204020431.000 PARK IMPROVEMENTS
20.27%	912.48	912.48	0.00	3587.52	0.00	0.00	0.00	0.00	4500.00	0.00	204020394,000 PARK SUB & DUES
-8.65%	-2857.07	-2857.07	0.00	35857.07	0.00	0.00	0.00	0.00	33000.00	0.00	204020380.000 PARK LEASE / PURCHASE
12.14%	4128.22	4128.22	0.00	29871.78	0.00	0.00	0.00	0.00	34000.00	R 0.00	204020379.000 PARK LEASE / PURCHASE OTHER
22.51%	5629.80	5629.80	0.00	19370.20	10781.60	0.00	0.00	0.00	25000.00	0.00	204020378.000 PARK GOLF CART LEASE /
0.00%	0.00	0.00	0.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00	204020371.000 PARK EQUIPMENT RENTAL
0.00%	0.00	0.00	0.00	15000.00	0.00	0.00	0.00	0.00	15000.00	0.00	204020364.000 PARK HERITAGE TRAIL
59.72%	7764.57	7764.57	0.00	5235.43	0.00	0.00	0.00	0.00	13000.00	0.00	204020363.000 PARK GROUNDS REPAIR &
0.55%	44.35	44.35	0.00	7955.65	16.62	0.00	0.00	0.00	8000.00	0.00	204020362.000 PARK EQUIPMENT
1.02%	82.25	82.25	0.00	7917.75	0.00	0.00	0.00	0.00	8000.00	0.00	204020361.000 PARK BUILDING & STRUCTURE
-20.46%		-12280.62	0.00	72280.62	0.00	0.00	0.00	0.00	60000.00	0.00	204020354.000 PARK ELECTRICITY
3.75%	902.01	902.01	0.00	23097.99	3723.42	0.00	0.00	0.00	24000.00	0.00	204020352.000 PARK WATER
31.16%	4051.36	4051.36	0.00	8948.64	151.89	0.00	0.00	0.00	13000.00	0.00	204020351.000 PARK GAS
27.92%	19826.80	19826.80	0.00	51173.20	0.00	0.00	0.00	0.00	71000.00	0.00	204020341.000 PARK LIABILITY INSURANCE
0.00%	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00	0.00	204020330.000 PARK ADVERTISING
11.71%	936.93	936.93	0.00	7063.07	290.06	0.00	0.00	0.00	8000.00	0.00	204020324.000 PARK TELEPHONE
83.06%	83.06	83.06	0.00	16.94	0.00	0.00	0.00	0.00	100.00	0.00	204020322.000 PARK POSTAGE
94.40%	944.00	944.00	0.00	56.00	0.00	0.00	0.00	0.00	1000.00	0.00	204020318.000 PARK COMMUNITY CONCERT
0.00%	0.00	0.00	0.00	7700.00	1100.00	0.00	0.00	0.00	7700.00	0.00	204020315.000 PARK CAMPGROUND
60.30%	10251.25	10251.25	0.00	6748.75	0.00	0.00	0.00	0.00	17000.00	0.00	204020312.000 PARK CART RENTAL GREEN
*** **%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204020248.000 PARK RUCKER COMPLEX
***.*%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204020247.000 PARK CHEMICALS (GENERAL
*** **%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204020246.000 PARK CHEMICALS (CRYSTAL
-12.62%	-3686.23	-3686.23	0.00	32881.77	0.00	0.00	0.00	1195.54	28000.00	0.00	204020245.000 PARK MISCELLANEOUS
% LEFT	UNEXPEND BAL	UNENCUM	LIQ NOT EXP FWD	EXP-YTD	EXP-MTD	ENCUM	ADDL/ADJ	TRANSFRD	CURRENT	FORWARDED	APPROP TITLE

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Installed by the CITY OF MADISON-2014

### **Appropriation Report**

Appropriation 215028009.000 Thru 215028600.000
Check Date From 11/01/2021 Thru 11/30/2021
Grouped By Fund, Department
Ordered By Appropriation

APPROP TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM	UNEXPEND BAL	% LEFT
**Fund 215											
**Department 028											
215028009.000 PK NRO SEASONAL EMPLOYEES	0.00	65000.00	0.00	0.00	0.00	0.00	40290.54	0.00	24709.46	24709.46 38.01%	38.01%
215028115.000 PK NRO FULL TIME	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00 100.00%	100.00%
215028131.000 PK NRO LONGEVITY	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00 100.00%	100.00%
215028161.000 PK NRO FICA	0.00	6500.00	0.00	0.00	0.00	0.00	2829.54	0.00	3670.46	3670.46	56.46%
215028162.000 PK NRO EMPLOYEE INSURANCE	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00 100.00%	100.00%
215028163.000 PK NRO UNEMPLOYMENT	0.00	600.00	0.00	0.00	0.00	0.00	191.84	0.00	408.16	408.16	68.02%
215028213.000 PK NRO SPORTS EQUIPMENT &	0.00	30000.00	0.00	0.00	0.00	0.00	14082.05	0.00	15917.95		53.05%
215028214.000 PK NRO AWARDS	0.00	7000.00	0.00	0.00	0.00	0.00	1862.50	0.00	5137.50		73.39%
215028232.000 PK NRO REPAIR & MAINTENANCE	0.00	4000.00	0.00	0.00	0.00	12.00	3797.61	0.00	202.39	202.39	5.05%
215028245.000 PK NRO MISCELLANEOUS	0.00	17000.00	0.00	0.00	0.00	691.00	15205.25	0.00	1794.75	1794.75	10.55%
215028246.000 PK NRO FOOD & DRINK	0.00	30000.00	0.00	0.00	0.00	467.84	36387.24	0.00	-6387.24	-6387.24	-21.29%
215028290.000 PK NRO CONCESSION	0.00	1200.00	0.00	0.00	0.00	0.00	1319.30	0.00	-119.30		-9.94%
215028315.000 PK NRO CONTRACTS	0.00	18000.00	0.00	0.00	0.00	0.00	7179.36	0.00	10820.64	10820.64 60.11%	60.11%
215028332.000 PK NRO LEGAL ADVERTISING	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00 100.00%	100.00%
215028379.000 PK NRO LEASE PURCHASE OTHR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*** **%
215028451.000 PK NRO CAPITAL OUTLAY	0.00	25000.00	0.00	0.00	0.00	0.00	25000.00	0.00	0.00		0.00%
215028500.000 PK NRO REFUND	0.00	0.00	0.00	0.00	0.00	50.00	2450.00	0.00	-2450.00	-2450.00	***.**%
215028590.000 PK NRO SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	3170.59	0.00	-3170.59	-3170.59	***.**%
215028600.000 PK NRO UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*** **%
SubTotal Department 028	0.00	204900.00	0.00	0.00	0.00	1220.84	153765.82	0.00	51134.18	51134.18	24.95%
SubTotal Fund 215	0.00	204900.00	0.00	0.00	0.00	1220.84	153765.82	0.00	51134.18	51134.18	24.95%
*** GRAND TOTAL ***	0.00	204900.00	0.00	0.00	0.00	1220.84	153765.82	0.00	51134.18	51134.18	24.95%